



Long Island
Chapter

The Long Island Chapter
Application for Membership

Name: _____ Title: _____

Employer: _____

Mailing Address: _____

Telephone: () _____ Fax: () _____

E-Mail: () _____

Number of Attorneys at your location: _____ Number of Attorneys firm wide: _____

Main office location: _____

Number of years in Legal Administration: _____

Check the **one** that best describes your area of responsibilities:

- Overall Firm Manager
- Financial management
- Human Resource Management
- Systems Management
- Facilities Management
- Marketing Management
- Practice Management

Type of organization:

- Law Firm/Sole Office
- Private Law Firm/Main Office
- Private Law Firm/Branch Office
- Corporate/Government Law Department
- Other (describe) _____

Did you learn about the Long Island Chapter from one of our members?

- Yes. If so name of member: _____
- No. If not, how did you learn about the chapter _____



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Dues:

All members of local ALA chapters are required to join and maintain membership in the national organization in order to remain a member in good standing of a local chapter. According to the ALA bylaws, chapters are not permitted to process applications for chapter membership until we have received notification of acceptance of membership in the national organization. It generally takes two weeks from the time of mailing until the chapter is notified of acceptance. Please indicate below the date you joined the national organization or when you mailed in your application and dues for the ALA. National dues are billed at the end of each calendar year for the New Year.

Date joined or application mailed to ALA Headquarters: _____

Long Island Chapter Dues are \$175.00 and are billed separately by the Chapter in September of each year. ***Please make check payable to ALA Long Island Chapter.***

Signature: _____

Date: _____

Please mail completed application to:

**Lydia Kaboolian, Treasurer
c/o Larsson & Scheuritzel P.C.
575 Jericho Tpke, Suite 304
Jericho, NY 11753
LKaboolian@Larssonlaw.com**